

Policy document for



The Business and Economics Association at Linköping University

2017

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Membership for active members

Everyone that is an active member within ELIN shall have a valid membership in the association during the whole period the person is active. You are considered to be an active member if you are engaged within any of ELIN's committees, engaged during Nolle-P (initiation weeks for new business and economic students), a trustee or engaged in any projects arranged by ELIN.

Those positions that do not require an ELIN membership are positions that StuFF demands from us, e.g. course monitors, student representatives and two people out of five members in ELIN's election committee.

The board, educational monitors, and Players shall also, according to our contract with StuFF, be members in StuFF. Presidents of every committee shall encourage their committee members to become StuFF-members.

ELINs alcohol policy

Basic principles

As a part of the student life there are events that involve alcohol. Therefore we have a principle that states that ELINs events are to promote a healthy, responsible and mature attitude towards alcohol. The events that are hosted by ELIN are to be identified by a good atmosphere where everyone feels welcome. The main responsibility for assuring this lays with the board of ELIN.

- Alcohol for "skiftes", introductions etc. (as committee inductions, "fadder" inductions and similar) are not paid for by ELIN. This applies to all parts of ELIN including the board, trustees, committees etc.
- ELIN pays for alcohol during events arranged to thank and acknowledge active members, such as "Aktiva" and "Tackfesten". Events where alcohol is included in the ticket price is paid by ELIN.
- It is not allowed to bring into or store alcohol in the association's rooms: the Deloitte-room (Expen) as well as the SEB-room (Parrat).
- No one needs to drink alcohol against their will, therefore non-alcoholic options should always be offered.
- Active members in ELIN should not appear drunk at work or while representing ELIN. It is up to each individual member to adjust their intake of alcohol after the situation.

"Fulvin"

That what is called "fulvin" is (from 2016-10-24) something that is only accepted as an option of a beverage during internal events (as the "thank-you" event for "faddrarna" and Players party hosted for the students working at Luciakrabbellen) as well as for events arranged in collaboration with other student organizations (as "Oss Ekonomer Emellan"). Fulvin should never be offered at any other events which are organized for all of the associations members.

During the events mentioned above no one needs to drink alcohol against their will and therefore a non-alcoholic option should always be offered.

During the internal events where "fulvin" is offered a chosen project leader is responsible to ensure that the "fulvin" is fermented completely before it is consumed and that it was brewed in a sanitarian ambience.

Other

ELIN will continue to have an ongoing discussion about matters concerning alcohol consumption within the organization.

Contribution for active members

Contribution to clothes

The organization is working to cover as much as possible of the costs associated with the purchase of clothes for the boards/trustees/committees, under the condition that the organization can afford it. Representational clothes which are entitled to receive a financial contribution is clothing which the active member would not have bought if he or she was not be engaged in ELIN and the purpose is to use the clothes when representing ELIN.

One should always strive for the lowest possible price within a given standard. If the difference from costs previous years is to big or if there is as big difference in price compared to the amount budgeted for in the yearly budget the active members need to pay personally for the difference.

Contribution to phone costs

There is no contribution to phone costs.

ELINs Policy for Wearable Merchandise

Who receives clothes/shirts as of today?

- Players (hoodies for 3 different events plus a T-shirt and a polo)
 - The Players sweater for Nolle-P (Hoodie)
 - Lusseballen (Hoodie)
 - Elinpiaden (Hoodie)
- Blöjers (1 hoodie and 1 T-shirt)
- Head hosts of the Nolle-P reception (ÖF) (1 hoodie and 2 polos)
- Hosts of the Nolle-P reception (UF) (1 hoodie and 2 polos)
- The board (1 hoodie and 1 polo) and elected (1 hoodie and 1 polo)
- ELIN Club (1 hoodie)
 - E-pub (1 hoodie)
- The business relations committee
 - Case committee 4 members (1 polo each)

What commitments are to be supplied with shirts?

Those commitments lasting for one year or more, alternatively experience a high exposure over a shorter period of time, qualifies for obtaining wearable merchandise. Additionally, one or more of the following requirements needs to be fulfilled:

1. The merchandise fulfills a marketing purpose.
2. The merchandise fulfils a distinguishing purpose (for example a worker at an event).
3. The work that is being conducted whilst wearing the shirt serves an important purpose and is of value to ELIN.

ELINs Policy for Social Media

Any social media communication shall be conducted via ELINs official accounts on either Facebook or Instagram. The accounts currently in use are:

Facebook: ELIN Karriär, ELIN Club, ELIN Players and ELIN – Ekonomföreningen vid Linköpings Universitet.

Instagram: elin_lkpg, elin_club and elinplayers.

The reason for the limitation of means of communication to these accounts, is to make it easier for ELIN's members to know where to find information.

An exception to this rule is the case where any of our committees has an outspoken vision that their targeted audience is not limited to business and economics students at Linköping University. In this case it is acceptable to create a separate Facebook page. This is to enable exposure and facilitates to find them for bookings etc. In the description of such a Facebook page, it is important to highlight that the people that are active are business and economics students who are members of ELIN. Updates are to be made continuously and with relevant information. Posts on Instagram are still be made through one or more of our established Instagram accounts.

E-pub is an exception to this policy as their Facebook page was created before 2016-09-29, as well as the fact that they host several independent events that are marketed to a large audience (657 likes to their page – 2016-09-29).

TEAM is also an exception to this policy as their fair is a collaboration with the student organization of the Industrial Engineering programme (I-sektionen).

Pre-purchase and discounts at ELINs events

Pre-purchase

With pre-purchase offers, the board, the trustees, and Players will be seen as equals. Regarding “faddrar”; ÖF and UF are separated. In other words, they will not have to be offered pre-purchases as a common group.

The project groups will receive pre-purchases to their own events. However, this does not entail “extra” pre-purchases that can be handed out. Exceptions can be made to certain projects. In these cases, the project leader(s) will have to be contacted first and receive an approval from the board member in charge.

Discounts

- Toastmaster(s) receive a 50% discount
- The project group receives a 50% discount for “sittningar”, but will have to pay a maximum amount of 300 kr. The project leader(s) receive a 30% discount for trips.

All discounts are to be covered in the budget.

Vehicle policy

Before the vehicle rental

When vehicles (i.e.: car, car with towbar, or light trucks) needs to be rented in connection to the arrangement of a project, this will have to be done in a cost-conscious manner. This means that the project leader(s) will at firsthand, as well as reasonably in time, review the possibility of borrowing a student union-car or private cars, and not until this has been fully excluded can they ask for approval (as well as a signed warrant for signing a rental agreement) to borrow a car from a business. It should be clear in the budget which type of vehicle that is to be used for transport, and the cost should be calculated in accordance with current values. The treasurer must approve all eventual needs for revision of the budget.

Responsibility

With all damage claims connected to damages of all types of borrowed or rented vehicles, as well as other damage claims connected to the use of a vehicle rented by ELIN, the person in possession of the vehicle is responsible to pay the deductible up to 1500 kr, the remaining sum will be paid by the association. In cases where the ELIN board considers it unreasonable for the person in question to stand as responsible for the payment, the board can make the decision that the association will stand for the full amount. A report of the incident will be established and presented to the chairman and the responsible board member.

Warrant for vehicle rental

FIRSTNAME LASTNAME has, in accordance with a decision by the association ELIN, the right to rent a car (or the relevant type of vehicle) for the period DATE - DATE, on behalf of ELIN.

Vehicle renter/driver

I am aware of my responsibilities for vehicle renting, as well as vehicle possession:

Signature

Name clarification

Date

President of ELIN

Signature

Name clarification

Date